

PARKDALE COMMUNITY AUTHORITY
SPECIAL MEETING
5740 Olde Wadsworth Boulevard, Arvada, Colorado
and via Teleconference

Wednesday, July 15, 2020 at 11:00 a.m.

Matt Janke, President (District No. 1 Member)	Term to May 2022
Chris Elliott, Treasurer (District No. 2 Member)	Term to May 2022
Corey Elliott, Secretary (District No. 3 Member)	Term to May 2022

Due to Executive Orders issued by Governor Polis, and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the risk posed by COVID 19, this meeting will be held via teleconferencing and can be joined through the directions below:

Link: <https://zoom.us/j/94689810910?pwd=YkgrVzRoanlqTjJ4a3FHWm4wWlYrUT09>

Meeting ID: 946 8981 0910

Password: 983549

Call in Number: 669-900-9128

NOTICE OF SPECIAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment-Members of the public may express their views to the Board on matters that affect the Districts. Comments will be limited to three (3) minutes.
5. Consent Agenda
 - a. Ratify Items from February 20, 2020 Organizational Meeting
 - i. Appointment of Officers
 - ii. Adoption of Public Records Request Policy
 - iii. Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule
 - iv. Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the Authority
 - v. Approval of 2020 Annual Administrative Resolution
 - vi. Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
 - vii. Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
 - viii. Approval of Property and Liability Insurance Limits and Deductibles

- ix. Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services
- x. Approval of Engagement Letter with CliftonLarsonAllen LLP for Accounting Services
- xi. Approval of Engagement Letter with Ranger Engineering for Engineering and Cost Certification Services
- xii. Approval of Funding and Reimbursement Agreement with OEO, LLC
- xiii. Approval of Public Improvements Acquisition and Reimbursement Agreement
- xiv. Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers
- xv. Approval of Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
- xvi. Approval of Letter Agreement with D.A. Davidson & Co.
- xvii. Approval of Bond Fee Disclosure Letter with White Bear Ankele Tanaka & Waldron
- xviii. Approval of Engagement Letter with Ballard Spahr LLP as Bond Counsel
- xix. Approval of Engagement Letter with CliftonLarsonAllen LLP to Perform Cash Flow Forecast
- xx. Approval of Engagement Letter with Sherman & Howard as Disclosure Counsel
- xxi. Ratification of Meyers Research, LLC Market Study
- b. Approval of Minutes from March 27, 2020 Special Meeting (**enclosure**)
- c. Ratification of Update to Engagement Letter with Meyers Research & MetroStudy and Competitive Market Area Analysis Refresh/Update within the Denver Market Area, Specific to Erie, CO (**enclosure**)
- d. Ratification of Contract with Heather Sosa for Website Design Services (**enclosure**)

6. Financial Matters

- a. 2020 Bond Issuance
 - i. Consider and make a final determination to issue special limited revenue obligations consisting of: (a) Limited Tax Supported (District No. 1) Revenue Bonds, Series 2020A; and (b) Subordinate Limited Tax Supported (District No. 1) Revenue Bonds, Series 2020B, in the total aggregate amount not to exceed \$35,000,000, or as otherwise permitted by any resolution adopted by the Board, and in connection therewith the Board will consider a resolution: authorizing the issuance of such indebtedness; authorizing two separate Indentures of Trust, two separate Pledge Agreements, a Bond Purchase Agreement, a Continuing Disclosure Agreement, the form of Limited Offering Memorandum and other related

documents; approving, ratifying and confirming the execution of certain documents; making determinations and findings as to other matters related to such financing transaction; authorizing incidental action; and repealing prior inconsistent actions. **(to be distributed)**

b. Consider Approval of Financials/Payables **(to be distributed)**

7. Legal Matters

a. Consider Approval of First Amendment to Funding and Reimbursement Agreement (Operations and Maintenance) between the Authority and OEO, LLC **(to be distributed)**

b. Consider Adoption of Resolution Regarding Acceptance of District Eligible Costs for Public Improvements pursuant to Public Improvements Acquisition and Reimbursement Agreement between the Authority and OEO, LLC **(to be distributed)**

8. Other Business

9. Adjourn

2020 Regular Meetings	Location
Third Wednesday of each month at 11:00 a.m.	5740 Olde Wadsworth Boulevard, Arvada, Colorado